



CENTRE FOR DISTANCE AND ONLINE EDUCATION TEZPUR UNIVERSITY

Ref No: F.TU/CDOE/LSC/75/21/1760

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NOTIFICATION

ALLOTMENT OF EXAMINATION CENTRES UNDER CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)

The following criteria are hereby notified for grant of examination centres under Centre for Distance and Online Education (CDOE), Tezpur University w.e.f Spring Semester End Examination 2022 onward:

1. The selection of Examination Centres from among the Learner Support Centres (LSCs) in a cluster shall be done based on the number of enrollment of learners in a LSC and its infrastructure available for conducting the examinations smoothly.
2. The HEI enrolling the highest number of learners in the concerned cluster will be treated as an Examination Centre of that cluster.
3. The validity of the examination centre allotted under the aforesaid criteria shall be for a period of 2 years (4 semesters) w.e.f from Spring 2022 session. Upon completion of 2 years, **the status will be reviewed** and decision will be taken for selection of the Examination Centre for the subsequent period based on the number of enrollment and infrastructure of the HEIs.

Accordingly, the following Learner support Centres (LSC) are allotted Examination Centres **for the period Jan 2022 to Dec 2023**, subject to fulfillment of the terms and conditions laid down under UGC (ODL) Regulations 2020 which are mentioned below in **Annexure "A"**:

1. Dr. B. Borooah College (Guwahati)
2. Jorhat Kendriya Mahavidyalaya (Jorhat)
3. Silapathar Town College (Dhemaji)
4. Jengraimukh College (Majuli)
5. Barpeta Law College (Barpeta)
6. Tezpur University, H.O. (Tezpur)

Issued with due approval.

Sd/-
Director
CDOE

ANNEXURE "A"

MINIMUM STANDARDS FOR ESTABLISHMENT OF EXAMINATION CENTRE

[in accordance with UGC ODL Regulations, 2017 (amended in 2018, 2019 and 2020)]

- 1) The examination centre must be centrally located in a place, with good connectivity from railway station or bus stand, for the convenience of the students
- 2) Building and grounds of the examination centre must be clean and in good condition.
- 3) The examination centre must have an examination hall with adequate seating capacity and basic amenities.
- 4) CCTV/arrangement for storing confidential materials relating to examination must be available. **The CCTV footage of the examination period must be handed over to CDOE, Tezpur University office for office records in line with UGC Regulations regarding the same.**
- 5) Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and clear of obstructions.
- 6) The examination centre must provide adequate lighting, ventilation and comfortable seating.
- 7) Restrooms must be in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in working order.
- 8) Provision of drinking water must be made for learners.
- 9) Adequate parking must be available near the examination centre.
- 10) Facilities for Persons with Disabilities should be available.
- 11) Payment of necessary expenses for conduct of examination shall be paid from CDOE, TU as per current approved rates

Sd/-
Director
CDOE