



Centre for Open and Distance Learning(CODL) Tezpur University

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Ref No- F.TU/CODL/Exam-Comm/53/17/

Date- 27-11-2018

NOTIFICATION

Dated- 27/11/2018

This is for information of all concerned that the XVI Convocation of Tezpur University is expected to be held on 21st December, 2018. Exact date of the Convocation will be notified shortly. Candidates who have qualified for award of degrees and diplomas after the Convocation held on 21st December, 2017 may apply for participation in the XVI Convocation. The candidates willing to participate in the XVI Convocation are required to send their applications in the prescribed format below along with a Demand Draft of Rs. 500/- in favour of "The Registrar, Tezpur University", payable at Tezpur, Assam to the Office of the CODL latest by 7th December, 2018.

Sd/-

Director

Centre for Open and Distance Learning

Application No

TEZPUR UNIVERSITY
NAPAAM:: TEZPUR-784 028::ASSAM

APPLICATION FORM
(For Original Certificate of UG/PG Degree/Diploma programme)
(to be filled in by the applicant)

1. Name in full (block letters in English and Hindi):
2. Sex (Male or Female)
3. Home Address:
4. Address for correspondence:
5. Programme of study completed:
6. Enrolment No.:
7. Registration No. with year, if any:
8. Year of passing
9. Details of previous semester examinations

Email: Phone No.

Sem	Sem type (Autumn/Spring)	Year of passing	Credit completed	CGPA	Semester	Semester (Autumn/Spring)	Year of passing	Credit completed	CGPA
1 st					6 th				
2 nd					7 th				
3 rd					8 th				
4 th					9 th				
5 th					10 th				

10. Total credit completed:
11. Whether awarded any F Grades(s) in any previous examination: Yes/ No
 - i. In which course(s): Course Code Course Title
 - ii. In which semester these grades are converted to the higher grades:
 - iii. Grade awarded after conversion
12. Whether put on academic probation: Yes/No
 - i. In which course(s): Course Code Course Title
 - ii. When did you clear the academic probation:
 - iii. Grade awarded after clearance of academic probation:

13. Mode of receiving certificate (please tick)

At convocation
 By post
 In person by the candidate

I, _____ hereby declare that the above particulars are true to the best of my knowledge and belief. If found otherwise, I shall be liable to any action.

Date: _____ Full signature of the candidate

Note: Submit a recent passport size coloured photograph.

RECOMMENDATION OF THE HEAD OF THE DEPARTMENT/ CENTRE

Certified that Mr. /Ms. with Enrolment No.
was a student of the Dept. / Centre and passed Semester End Examination with CGPA and completed the
credits requirements (Credit required for degree/ diploma/ certificate

Certificate may be issued to Mr. / Ms.

Head, Dept. / Centre

For office use only

Convocation No:

Convocation Date:

Certificate No:

Prepared by

Verified by

Certificate signed

Dealing Official

Controller of Examinations/DR (Academic)

Registrar

Vice Chancellor

Encl:

- 1. Two copies of recent passport size colour photograph (2.50 cm X3.00 cm)**
- 2. Photocopy of Provisional certificate or grade cards**
- 3. Self addressed envelope of A4 size with postal stamp of Rs.80/- only in case the candidate desires to receive the certificate by post.**