



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)

(A Central University established by an Act of Parliament)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

नपाम :: तेजपुर - 784028 :: असम

NAPAAM :: TEZPUR - 784028 :: ASSAM

SHORT QUOTATION NOTICE

TU/11-24/Pur/Qtn/2017-18/1266-A dated: 15.06.2017

Sealed quotations are invited from reputed manufacturers/authorized dealers/vendors for supply, installation of **Hostel Beds including all accessories** required for various Hostels at Tezpur University. For details of design/specifications, interested parties may visit any Hostel (Men's) on any working day between 9.00 am to 5.30 pm.

GENERAL TERMS & CONDITIONS:

1. The rates should be preferably quoted in Indian Rupee and FOR Tezpur University, Napaam basis. Charges for clearing and transportation should be incurred by the supplier.
2. Quotations should be accompanied by i) An EMD (in the form of Demand Draft/Call Deposit/TDR) of ₹. 5000/- (Rupees Five Thousand) only drawn/pledged in favor of Registrar, Tezpur University, payable at Tezpur. **No request for consideration of earlier deposited EMD will be considered.** ii) A non refundable application (quotation) fee of ₹.1000.00 (Rupees One Thousand) only have to be paid only by Demand Draft drawn in favour of Registrar, Tezpur University payable at Tezpur.
3. The rates should be exclusive of taxes and applicable tax % should be clearly indicated.
4. Applicable levies, surcharge and discounts should be clearly indicated itemwise.
5. Quoted rates should be valid at least for a period of 01 year.
6. The rates should be quoted along with supporting documents of specifications and technical features and list of users.
7. Sample may be sought from the vendors for authentication of quoted items.
8. The University is exempted from paying Custom and Excise duty.
9. Proprietary items should be quoted with sole Manufacturer/Distributorship certificate.
10. Warranty/Gurantee period should be specifically mentioned in the quotation.
11. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
12. Quoted price should be inclusive of essential accessories and should be CIF Tezpur University, Tezpur
13. Applications for release of EMD should be submitted to the Registrar/ Joint Registrar.
14. Apart from the above terms and conditions the University has the right to include any other terms and conditions as and when felt necessary.
15. **Quotation should be submitted in the DROP BOX placed in the reception of the Administrative Building of the University latest by 5.30 PM of 23rd of June, 2017. If posted/couriered, should reach by 5.30 PM of 23rd of June, 2017 addressed to "The Joint Registrar, Tezpur University". The Quotation Notice No. and date should be clearly superscribed in the the envelope/packet containing the quotation.**

Sd/- Joint Registrar
Tezpur University