



SHORT QUOTATION NOTICE

TU/11-24/Pur/Qtn/2018-19/694-A dated: 15-05-2018

Sealed quotations are invited from the manufacturer/ authorised dealer dealing with following specified fans required for Tezpur University. Quotation should be submitted in the DROP BOX placed in the reception of the Administrative Building of the University within **3.00 PM of 29.05.2018**. If posted/couriered, should reach within the stipulated time & date addressed to "The Assistant Registrar-GA, Tezpur University". The Quotation Notice No. and date should be clearly superscribed in the the envelope/packet containing the quotation. The Quotations received will be opened on the **29.05.2018 at 4.00 PM**. The quotationer(s) or their authorised representative(s) may remain present while opening the quotations.

Item with Specification:

Sl. No.	Item with Specification	Approx Qty Required
1	Ceiling Fan: 1200mm sweep, 230-250V, 50Hz, 5 star rated ceiling fan, 48W Warranty-24 months. Brand name/model no. should be mentioned	200 Nos

The quoted rates should be inclusive of all applicable taxes and F.O.R Tezpur University campus, Napaam. Tezpur University reserve the right to accept or reject any/all quotation without assigning any reason whatsoever.

Terms and conditions: -

1. No separate tender paper will be issued from the office; one should only download the specifications/List from the website.
2. A non-refundable Quotation fee of `1000.00 (Rupees One Thousand) only in the form of Demand Draft/ Banker Cheque/Call Deposit drawn in favour of Registrar, Tezpur University payable at Tezpur is to be paid along with quotation.
3. No advance payment will be made.
4. Guarantee/defect liability period: - 24 (twenty-four) months from the date of supply. During guarantee/defect liability period, free replacement, repairing against any defects arises will be in the scope of supplier.
5. Delivery: 15(fifteen) days from the date of issue of supply order.
6. Loading and unloading: To be done by the supplier.
7. Freight and insurance: To be borne by the supplier.
8. Validity of quotation: 120 days from the date of opening of quotation.
9. F.O.R: - Tezpur University Campus, Napaam, Tezpur-784028, Assam.

Sd/- Assistant Registrar (GA)
Tezpur University